



County of Orange

MEMO

DATE: February 22, 2012
TO: Development Processing Review Committee
FROM:  Rick LeFeuvre, Director, OC Public Works/OC Planning
SUBJECT: DPRC Meeting Minutes – February 09, 2012

A meeting of the Development Processing Review Committee was held on Thursday, February 09, 2012, at 8:30 a.m. in the H. G. Osborne Building, on the Eighth Floor, in Executive Conference Room 808.

The following persons were in attendance:

MEMBERS

Jay Bullock – Planning Solutions, (Chair) (2nd District)
Jackie Hare – J. L. Hare Associates, Inc. (2nd District)
Rick Fitch – Hunsaker & Associates (3rd District)
Thomas Grable – Tri-Pointe Homes (5th District)

GUESTS

Jeffrey Okamoto – RBF Consulting
Dan Hosseinzadeh – Hunsaker & Associates
Jessica Toohey – Huitt-Zollars, Inc.

STAFF

Michael Balsamo – Manager, OC Planning/OC Community Development
Nick Bebek – OC Community Development/Building and Grading Plan Check
Laree Brommer – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities
Mahrooz Ilkhanipour – Manager, OC Planning/OC Community Development/County Property Permits
Judy Kim – OC Community Development/Customer Care/Permit Services
David Shepherd – Manager, OC Planning/OC Planned Communities/Land Use Planned Communities
Hadi Tabatabaee – Orange County Building Official, OC Public Works

MEMBERS ABSENT

Michael Recupero – Recupero & Associates, Inc. (1st District)
Lee Lowrey – Lowrey Pacific Capital (1st District)
Fred Ameri – RBF Consulting (5th District)
Carl Taylor – Huitt-Zollars, Inc. (Vice-Chair) (4th District)

1. Approval of Meeting Minutes for January 12, 2012

The meeting minutes for January 12, 2012 were moved for approval by Tom Grable and seconded by Rick Fitch.

2. Planning Division Update

Michael Balsamo reported the following:

- The auditor is currently performing a follow-up to the Planning Performance Audit conducted two years ago. OC Planning has been working to address all the comments previously made by the auditor and must provide supportive documentation related to changes that have occurred.
 - The auditor's primary concern is to determine areas which require additional support.
 - Jay Bullock added that DPRC members are available to provide additional input, and that he would contact the auditor personally.
- On Tuesday, the Board of Supervisors approved the Fire Hazard Map from CAL FIRE and the OCFA. The County adopted the "Very High" standard, as Chapter 7A ("Materials and Construction Methods for Exterior Wildfire Exposure") of the California Building Code only applies to homes in the "Very High" zones.
- Kevin Canning will be joining OC Planning as a contract planner; he will assist in case processing, such as use permits and variances.

David Shepherd reported the following:

- OC Planning is currently working on a response to SCAG's draft SCS/RTP. They are also collaborating with Rancho-Mission Viejo, John Wayne Airport, the Health Care Agency, and OC Waste and Recycling.
- Olgalidia Luaces is the newest addition to the Planned Communities team.

3. Retaining Walls

- Hadi Tabatabaee explained that as the County falls under Seismic Category D, retaining walls must include seismic forces in the design, in order to comply with today's building code. Tom Grable volunteered to submit project documentation as a test case for compliance. Hadi will be investigating the issue with CALBO.

4. DPRC Subcommittees

There are currently no DPRC subcommittees.

5. OCPW Standard Plans Manual

There is no update for the OCPW Standard Plans Manual for this month.

5. Strategic, Methodical and Consistent (SMaC) Recipe for DPRC

- In order to develop a recipe for being a highly effective organization, DPRC members discussed the need to identify any ineffective practices.
 - Once a concise plan has been developed by the Committee, it should be shared with County staff as well.
- This item will be discussed further at the March meeting.

6. Other Business

No other business was discussed.

7. Next Meeting

The next meeting of the Development Processing Review Committee will be held on Thursday, March 8, 2012, at 8:30 am.